

## INTERGROUP STANDING RULES

October 20, 2018

1. All proceedings shall be governed by the current edition of Robert's Rules of Order newly revised except when in conflict with Southern Arizona Intergroup by-laws, policies/procedures, and standing rules.
2. All committee chairs are expected to report regularly to the Intergroup meetings. Committee reports shall be in writing.
3. Intergroup meetings are open to all OA members and all OA members have a voice. Only Intergroup Representatives have a vote.
4. Board meetings are open to all OA members. Only members of the Board may speak in any discussion unless permission is granted by a majority of Board members present. Only Board members may vote.
5. All motions must be submitted in writing to the Intergroup Chair (on the new business motions form, by mail or email one week prior to the next Intergroup meeting in order for the proposed motion to be put on the agenda. Exceptions must be approved by majority of Intergroup Representatives present. IR's present can request the exception to vote on a motion presented but not yet sent to the membership at large.
6. Debate and discussion (to be done on motion presentation and/or when the IRs return with the membership votes and before the IG vote is tallied):
  - For each motion there will be two pro speakers and two con speakers (the submitter of the motion is one of the pro speakers).
  - A member may speak for two minutes to a question when recognized by the Chair.
  - A member may speak only once on a particular item until everyone wishing to speak has done so (Chair recognizes each IR).
  - After debate and discussion, there will be a question and answer period for the purpose of information only (no opinions).
  - For simplification and time constraints: The Chair may ask for any con speakers first, and if there are none, ask if there are questions for clarification purposes.
7. Bills are to be paid in a timely manner. All committee chairs are responsible for meeting their committees' budgets. If an emergency situation arises in which the annual budget will be exceeded, then the Chair and Treasurer must approve the overage. If one of them is unavailable to approve in a timely manner, then another Board member may approve in her/his place.